

BLACKHEATH RHODODENDRON FESTIVAL 2018 November 3rd

Blackheath Rhododendron Festival Committee INC.

PO Box 32 Blackheath NSW 2785.

ABN 60 520 095 241

STALL APPLICATION

Saturday November 3rd 2018

BUSINESS NAME: _____ **ABN:** _____

CONTACT NAME: _____

POSTAL ADDRESS: _____

POSTCODE: _____

PHONE: _____ **MOBILE:** _____

EMAIL: _____

TYPE OF MERCHANDISE or FOOD SOLD: _____

REQUIREMENTS

All Applicants must supply a copy of their **PUBLIC LIABILITY & PRODUCT INSURANCE POLICY**. In addition to this, Food Stall hirers must supply a copy of their **NSW FOOD AUTHORITY Food Safety Certificate and Number**.

Fees

General Merchandise Stall \$100.00 per 3mx3m site.

Food Stall \$140.00 (\$100.00. per site + \$40.00 for food inspection fee.)
(e.g.. Single site \$100 + \$40 = \$140.00.
Double Site \$100 + \$100 + \$40 = \$240.00)

Registered Charity Stall \$50.00 per 3m x 3m Site

NB Food Stalls to be centred in Gardiners Crescent. All sites are unpowered.

1. Direct Debit to CBA Blackheath Payable to: Blackheath Rhododendron Festival INC
Agent 5
BSB 062 507, Account No# 1001 4521
(Please email us a Copy of your Bank Receipt indicating this transaction)
2. Cheques and Money Orders are to be made payable to Blackheath Rhododendron Festival INC

TOTAL PAYMENT: _____ **Payment Method:** _____

I /we the undersigned agree to abide by the conditions attached to this Form. I/we further agree to accept all directions by the Committee of the Blackheath Rhododendron Festival INC and the delegated officials.

SIGNATURE: _____ **DATE:** _____

If required please enclose a stamped self-addressed envelope for a receipt. All correspondence should be address to The Stall Co-ordinator PO Box 32 Blackheath.

Email: brucemckenzie01@dodo.com.au

Office use only

Date Rec'd	Payment	Receipt No.	Insurance Comp'	Stall Site No

*** CONDITIONS OF ENTRY ***

Saturday 3rd November 2018

Welcome to the Blackheath Rhododendron Festival, now in its 66th year. This year the Committee has decided to conduct the Stalls on the Saturday 3rd November.

All Stalls will be located within the confines of "The Gardens" on the corner of the Great Western Highway adjacent to the Community Hall, and in Gardiners Crescent between the Highway and Wentworth Street.

Each Stall Holder will be allocated a space of approximately 3 x 3 metres. However, if this is not sufficient room, we will accept multiple booking sites with the appropriate fees paid.

All sites are un-powered and limited water taps are available.

Fire extinguishers and fire blankets are located in the kitchens of the Bates Hall in the Community Centre and in the entry foyer. Pink First Aid are on site in "The Gardens" next to the CWA building. However, all stalls holders who provide food will be required to have their own fire extinguisher.

Toilets facilities are available in the Community Hall, with extra Porta-loos on site.

Car Parking is limited, and all vehicles must be off the site by 8:30am,

All Stall Holders MUST provide identification of their Trading Name and allocated Stall Number/s.

Set up is between 6:00am and 9:00am.

Pack Down can start at 4:00pm.

No animals are permitted in the Gardens, and the Committee must be notified if any Stallholder is subletting the stall site.

Under no circumstances will we permit:

THE SALE OF RAFFLE TICKETS OR THE CONDUCTING OF RAFFLES.

SALE OF WATER PISTOLS, WATER BOMBS, KNIVES, SWORDS OR SIMILAR ITEMS OR PRESSURE CANS OF SPRAY. **NO VEHICLE ACCESS IN THE PARK/GARDENS** – ALL GOODS ARE TO BE CARRIED TO THE SITE.

Stall holders in Gardiners Crescent are to enter Via Wentworth Street and exit turning left onto the Great Western Highway.

All vehicles that are not an integral part of the stall i.e. food vans must be moved after set up by 8:30am as barriers are to be in place

(By signing the Application Form Stallholders have agreed to these rules.)

Please note that all food stalls must abide by the Blue Mountains City Council Health Regulations. For more information please refer to:

www.bmcc.nsw.gov.au/citydevelopment/foodsafety/temporaryevents

Interim Food Safety Strategy. Council will have inspectors in attendance on the day. All Stallholders must provide current copy of their Public Liability & Product Insurance Policy. Please attach this copy to the Stall Application with the appropriate fee. Food vendors must also supply a copy of their NSW Food Authority Food Safety Certificate and Number (Food Notify Number).

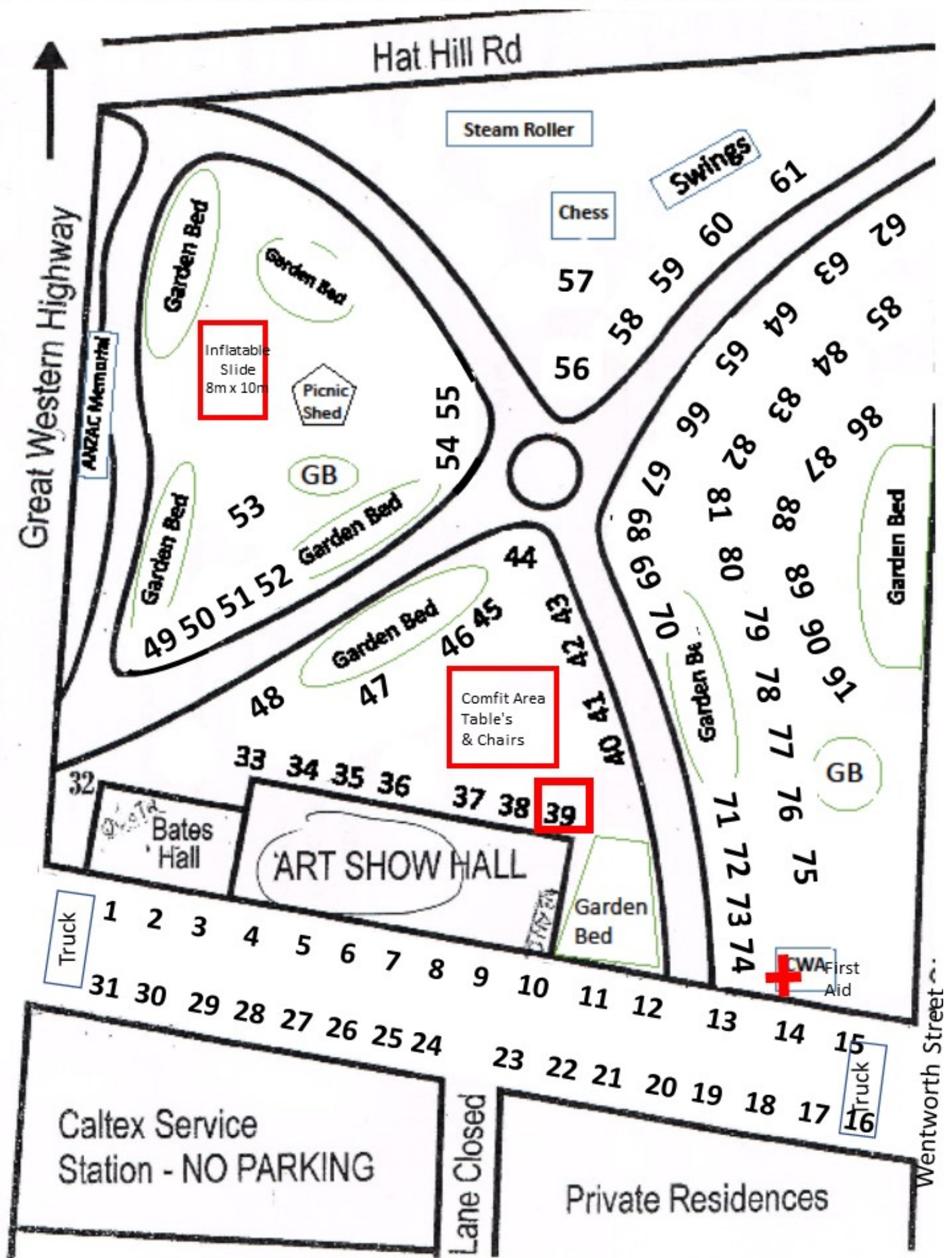
The Blackheath Rhododendron Festival Committee will not accept responsibility for damages that may be caused to any property or person/s connected with, or relating to the existence of staff or performances or similar activities at the Rhododendron Festival. Please ensure that Stall sites are safe for visitors, and that no sharp edges appear on tables, awnings etc.

All rubbish etc. is to be removed from stall sites.

Correspondence: Email: brucemckenzie01@dodo.com.au

Mail: The Stall Coordinator PO Box 32 Blackheath NSW 2785.

2018 Blackheath Rhododendron Festival Stalls Layout



Special Note

As a result of new Traffic Management Regulations all Stall Holders in Gardiners Crescent must enter via Wentworth Street and exit turning left only onto the Great Western Highway.

All vehicles which are not an integral part of the stall will have to be parked off site. All stall holders will be issued a ticket showing that they may enter Gardiners Crescent. Food vans may stay but will be issued with a coloured ticket to show that they can stay.

To Facilitate easier movements of traffic in Gardiners Crescent we would ask that Stalls 1-9 & 24- 31 arrive at between 6-7am and stalls 10-15 and 16-24 arrive from 7- 7:30am to minimise congestion.

All stalls in the Park entering from the Great Western Highway will be issued with a number correlating with their stall number to place on their vehicle windscreen. Police will not tolerate double parking on the Great Western Highway and if needed to allow other stall holders to unload we will need to ask people once unloaded into the park to move your car to allow for other stallholders.

Please see attached map to see directions for vehicles entering Gardiners Crescent

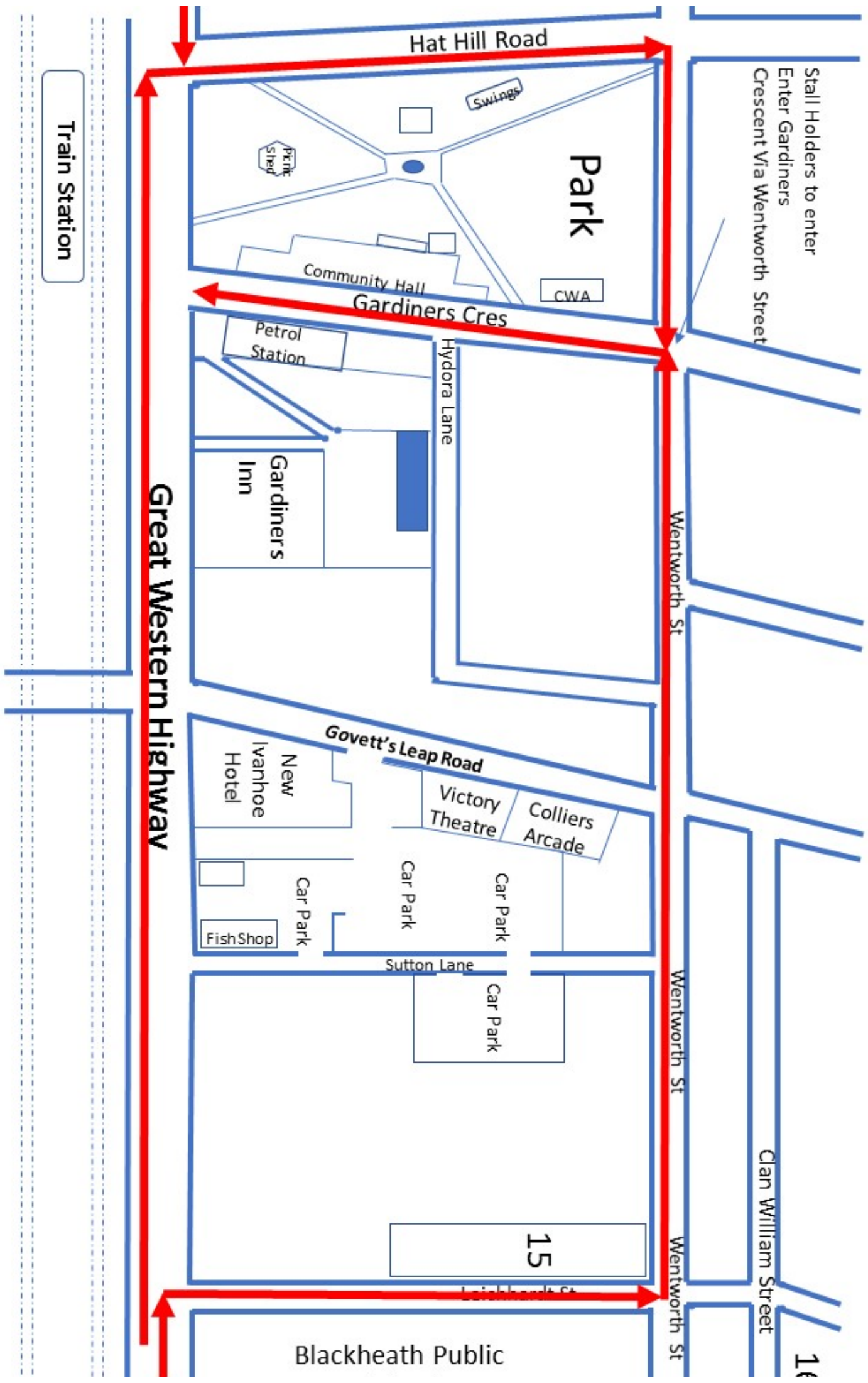
I Appreciate your understanding regarding this matter.

Kind Regards

Bruce McKenzie

Stalls Coordinator

0487 657 749



Hat Hill Road

Park

Park Shed

Swings

Community Hall

CWA

Gardiners Cres

Petrol Station

Hydora Lane

Gardiners Inn

Govett's Leap Road

New Ivanhoe Hotel

Victory Theatre

Colliers Arcade

Car Park

Car Park

Fish Shop

Car Park

Sutton Lane

Car Park

Wentworth St

Wentworth St

Wentworth St

Clan William Street

Train Station

Great Western Highway

Leichhardt St

Blackheath Public

15

Stall Holders to enter
Enter Gardiners
Crescent Via Wentworth Street

16