

BLACKHEATH

RHODO FESTIVAL

2019 Saturday 2 November

Blackheath Rhododendron Festival Committee Inc.

PO Box 32 Blackheath NSW 2785

ABN 60 520 095 241

STALL APPLICATION

Saturday 2 November 2019

BUSINESS NAME _____ ABN _____
CONTACT NAME _____
POSTAL ADDRESS _____
POSTCODE _____
PHONE _____ MOBILE _____
EMAIL _____
TYPE OF MERCHANDISE or FOOD SOLD _____

REQUIREMENTS

- All applicants must supply a copy of their PUBLIC LIABILITY AND PRODUCT INSURANCE POLICY.
- In addition, food stall hirers must supply a copy of their NSW FOOD AUTHORITY FOOD SAFETY CERTIFICATE AND NUMBER.
- **NOTE: FOOD STALLS TO BE CENTRED IN GARDINER CRESCENT. ALL SITES ARE UNPOWERED.**

FEES

- General Merchandise Stall \$100 per 3m x 3m site. Double stall \$180.
- Food Stall
Single site \$100 + \$40 (food inspection fee) = \$140.
Double Site \$180 + \$40 (food inspection fee) = \$220.
- Registered Charity Stall \$50 per 3m x 3m site.

PAYMENT OPTIONS

1. Direct Debit to Bendigo Bank Blackheath. Payable to Blackheath Rhododendron Festival Inc. Agent 7.
BSB 633 000 Account No. 165 618 075
(Please email a copy of your bank receipt indicating this transaction to blackheathrhodofestival@gmail.com)
2. Cheque or money order made payable to Blackheath Rhododendron Festival Inc.

TOTAL PAYMENT \$ _____ PAYMENT METHOD _____

I/we the undersigned agree to abide by the conditions attached to this form. I/we further agree to accept all directions by the Committee of the Blackheath Rhododendron Festival Inc. and delegated officials.

SIGNATURE _____ DATE _____

If receipt required, please enclose a stamped self-addressed envelope. Address all correspondence to:
The Stall Co-ordinator PO Box 32 Blackheath NSW 2785. Email: brucemckenzie01@dodo.com.au

OFFICE USE ONLY

Date Rec'd	Payment	Receipt No.	Insurance Comp'	Stall Site No.
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CONDITIONS OF ENTRY

Welcome to the Blackheath Rhododendron Festival – now in its 67th year. This year's festival and parade will be held on Saturday 2 November.

- All stalls will be located within the confines of The Gardens on the corner of the Great Western Highway adjacent to the Community Hall, and in Gardiner Crescent between the Highway and Wentworth Street.
- Each stallholder will be allocated a space of approximately 3m x 3m. However, if this is not sufficient room, we will accept multiple booking sites with the appropriate fees paid.
- All sites are unpowered and limited water taps are available.
- Fire extinguishers and fire blankets are located in the kitchen of Bates Hall (within the Community Hall) and the entry foyer.
- Pink First Aid will be on site in The Gardens next to the CWA building; however, all stallholders who provide food are required to have their own fire extinguisher.
- Toilet facilities are available in the Community Hall, with extra porta-loos on site.
- Car parking is limited and all vehicles must be off the site by 8:30am.
- All stallholders MUST provide identification: Trading Name and allocated stall number/s.
- Set up is between 6am and 9am. Pack down can commence at 4pm.

FOOD STALLS

- To help us reduce waste ending up in landfill, we ask that, where possible, all food containers and cutlery etc. are recyclable/environmentally friendly and not made of polystyrene or plastic.
- No animals are permitted in The Gardens, and the Committee must be notified if any stallholder is subletting the stall site.

THE FOLLOWING ARE NOT PERMITTED UNDER ANY CIRCUMSTANCES:

- sale of raffle tickets or conducting of raffles
- sale of water pistols, water bombs, knives, swords or similar items, or pressurised spray cans.

NOTE: THERE IS NO VEHICLE ACCESS IN THE PARK/GARDENS. ALL GOODS ARE TO BE CARRIED TO THE SITE.

- Stallholders in Gardiner Crescent are to enter via Wentworth Street and exit turning left onto the Great Western Highway.
- All vehicles that are not an integral part of the stall ie food vans must be moved after set up by 8:30am as barriers are to be in place.

BY SIGNING THE APPLICATION FORM, STALLHOLDERS HAVE AGREED TO THESE RULES.

All food stalls must abide by the Blue Mountains City Council Health Regulations. For more information refer to <https://www.bmcc.nsw.gov.au/sites/default/files/document/files/TemporaryEventsFoodStallsandVans.pdf>
Blue Mountains City Council will have inspectors in attendance on the day.

All stallholders must provide a current copy of their Public Liability and Product Insurance Policy. Please attach to your application with the appropriate fee. Food vendors must also supply a copy of their NSW Food Authority Food Safety Certificate and Number (Food Notify Number).

The Blackheath Rhododendron Festival Committee will not accept responsibility for damages that may be caused to any property or person/s connected with, or relating to, the existence of staff or performances or similar activities at the Blackheath Rhododendron Festival.

Please ensure that stall sites are safe for visitors and that no sharp edges appear on tables, awnings etc. All rubbish etc. is to be removed from stall sites.

Correspondence: by email brucemckenzie01@dodo.com.au
 by post The Stall Coordinator PO Box 32 Blackheath NSW 2785

SPECIAL NOTE

As a result of new Traffic Management Regulations, all stallholders in Gardiner Crescent must enter via Wentworth Street and exit turning left only onto the Great Western Highway.

All vehicles which are not integral to the stall are to be parked off site.

All stallholders will be issued a ticket showing that they may enter Gardiner Crescent.

Food vans are permitted to remain in Gardiner Crescent and will be issued with a coloured ticket.

To facilitate easier movements of traffic and minimise congestion in Gardiner Crescent we ask that:

- Stalls 1 to 9 and 24 to 31 arrive between 6am and 7am, and
- Stalls 10 to 15 and 16 to 23 arrive between 7am and 7.30am.

All stalls in the Park entering from the Great Western Highway will be issued with a number correlating with their stall number to place on their vehicle windscreen.

Police will not tolerate double parking on the Great Western Highway.

If necessary, we will ask stallholders to move their vehicle from the Park once they have unloaded to allow other stallholders to unload.

The attached map provides directions for vehicles entering Gardiner Crescent

I appreciate your understanding in this matter.

Kind Regards
Bruce McKenzie
Stalls Coordinator

brucemckenzie01@dodo.com.au

0487 657 749

2019 Blackheath Rhododendron Festival Stalls Layout



